

# CHIPPEWA COUNTY 4-H RECORD BOOK EVALUATION FORM – CLUB LEVEL

CIRCLE AWARD EARNED: **0-7 Blue**  
**8-10 Red**  
**11+ White**

Member's Name \_\_\_\_\_ Judging Group \_\_\_\_\_

**\*\*BOOKS RECEIVING A SCORE OF 6 OR LESS FOR MEMBERS IN GRADE 3 OR ABOVE CAN BE SENT FOR COUNTY EVALUATION.\*\***

*Judge this year's entries only.*

Judges' Evaluation and Comments

<b>ORDER OF ASSEMBLY</b>	<b>Excellent</b>	<b>Good</b>	<b>Needs Improvement</b>	<b>Unsatisfactory</b>
Put one <b>v</b> (check) in the most appropriate column for each line item, then multiply the number of checks by the column's value at the end.	All items present, neat, complete	1-3 marks	4-6 marks or 1-2 items incorrect or missing	7+ marks or 3+ items incorrect or missing
<b>Use of colored paper and divider page tabs is recommended and encouraged, BUT NOT REQUIRED</b> <b>Inside Front Cover</b> <u>MARK:</u> Years in 4-H differ from title page; project listed twice; extra project listed; project name missing; project name spelled incorrectly; X is missing; year missing. <u>ITEM:</u> Cover missing or out of order.				
<b>Title Page</b> <u>MARK:</u> One item in address missing. <u>ITEM:</u> Missing any of the following: Photograph; full name; full address including town, state, zip; age as of January 1 of the current 4-H year; grade as of January 1 of the current 4-H year; name of 4-H club; year in 4-H including current year.				
<b>Record Review Page (Blue Paper)</b> <u>MARK:</u> Missing any of the following: year; name; any X in evaluation section; medallion; parent signature. <u>ITEM:</u> Page missing or out of order.				
<b>Divider Page – can be blank</b>				
<b>Activity Record Page (Green Paper)</b> <u>MARK:</u> Empty blank; year missing; no activity circled. <u>ITEM:</u> Page missing or out of order.				
<b>Support Material for Activity Record Page</b> <u>MARK:</u> Missing caption; name not highlighted; ribbon included. <u>ITEM:</u> Missing support material (1 minimum necessary).				
<b>Divider Page - one for each project, can be blank</b>				
<b>Project Worksheet Pages (Yellow Paper)</b> <u>MARK:</u> Missing year; lack of parent/home helper/leader signature; years in project differs from inside front cover; section blank; nothing circled for helper; demonstration missing-one per project required except in Youth Leadership. (For shooting sports, suggested items exhibited: WEEKLY SCORES) <u>ITEM:</u> Must be listed alphabetically; one worksheet page per project. <b>For Dairy – Dairy Lifetime Record Sheet (White Paper)</b> incomplete. (It must be directly behind Dairy Project Worksheet with animal markings, total views, health and breeding records as appropriate, parent and member signature on the back of every sheet.) <b>For Livestock – 4-H/FFA Quality Animal Program Entry Form (Pink-Swine; Blue-Beef; Yellow-Sheep) incomplete.</b> (It must be directly behind the Livestock Project Worksheet, with appropriate signatures.) <b>Youth Leadership Project (white paper)</b> Only if taken as a project not if done as an activity. This should be the last project before the 4-H Story.				
<b>All Projects Sheets in Order (Project Worksheet, Financial Record &amp;</b>			1-4 pages	5+ pages

Project Support Material)				
ITEM: Pages out of order.	Excellent	Good	Needs Improvement	Unsatisfactory
Put one <b>✓</b> (check) in the most appropriate column for each line item, then multiply the number of checks by the column's value at the end.	All items present, neat, complete	1-3 marks	4-6 marks or 1-2 items incorrect or missing	7+ marks or 3+ items incorrect or missing
<b>Financial Record Pages (Pink Paper) Not required for Exploring or YL</b> <u>MARK:</u> Missing year; # of animals blank; Quality Meats question blank; cost missing; total missing (NA or 0 are acceptable); math wrong; items realistic (feed for animals, etc.). <u>ITEM:</u> Missing one per project; <b>For Livestock</b> – 4-H/FFA Quality Meat Animal Project Costs Form (white paper) missing [Must be directly behind Financial Record Page (pink paper)].				
<b>Project Support Material</b> <u>MARK:</u> Missing caption; name not highlighted; ribbon included. <u>ITEM:</u> No photo (Only 1 is required, more is encouraged); photo pages and supporting material must be directly behind Financial Record pages (or 4-H /FFA Quality Meat Animal Project Costs Form), or "My Youth Leadership Responsibility Worksheet".				
<b>Divider Page – can be blank</b>				
<b>4-H Story (Cream Paper)</b> <u>MARK:</u> Missing year. <u>ITEM:</u> Missing or out of order (must be last page of book before cover); County formatted page is not present.				
<b>Inside Back Cover</b> <u>MARK:</u> Year missing; 1 blank empty. <u>ITEM:</u> More than 1 line per year is used; 1 current year line is missing; old filled cover missing if a new cover is included. (Entire back cover blank= 10 marks)				
<b>Neatness and Overall Appearance of Book</b> <u>MARK:</u> Different colored pen or pencil used; word spelled incorrectly (a total of 3 marks maximum can be given for spelling); penmanship (writing) is not neat and legible. <u>ITEM:</u> County formatted pages are placed back to back. (a total of 1 item maximum can be given per book)				
<b>Total</b>	<b>0</b>	<b>✓x1=</b>	<b>✓x2=</b>	<b>✓x3=</b>

TOTAL POINTS \_\_\_\_\_

Overall Comments (see highlighted or circled areas for ways to improve):

SAMPLE