



University of Wisconsin-Extension

Chippewa County
Courthouse, Room 13
711 N. Bridge Street
Chippewa Falls, WI 54729



Inside this issue: President's Message

President's Message	1
Calendar of Events	2
Chippewa County CVMGA	2
CVMGA Meeting Minutes	3
CVMGA Committees	4
Volunteer Opportunities	4
Proposed By-Law Revisions	5-13

Warm Greetings to You!

As our gardens go dormant and need less, or no attention from us, we MGs can direct our energies to renewing our skills and knowledge before the next gardening season. One of our biggest efforts to do that is the one we share with the entire Chippewa Valley gardening community, the Think Spring Seminar on February 18, 2017.

At our September meeting we had many people volunteer to take on tasks related to the big day. We have room for anyone else who would like to help no matter how much or how little time you can give. Whether you would like to be involved in longer term advance planning or take responsibility for just a single task on February 18 we can use you. Please come to our October 10 meeting, dubbed the Think Spring Think Tank, or contact me or one of the committee heads listed elsewhere in this newsletter to let us know how you can help. And of course, as always, any time spent working on this event counts toward Master Gardener volunteer hours.

On November 14 we will have our Annual Meeting. At this meeting we will vote to amend our bylaws to change our officer structure from a Co-President system to a format that will have an annual election of a President elect who will then move up to President in the following year, and then on to be ex-officio Past President in an advisory capacity to the Board of Directors. At the Annual Meeting we will also have election of officers. This year we will elect a President Elect and Secretary as well as Directors-at-large. The President Elect and Secretary terms are two years each. The Directors-at-large are elected for one year. Let Sandy Kenner or Sharon Bergstad know if you would be willing to serve in one of those positions. Attending meetings and serving on the Board also count toward Master Gardener hours and are fun ways to accrue them.

*Laura Kasdorf
CVMGA Co-President*



Calendar of Events 2016

October

10 CVMGA Meeting/Think Spring Planning, 6:30 p.m., Courthouse Room 16

November

14 CVMGA Annual Meeting, 6:30 p.m., Courthouse Room 16



Autumn is Here!

Visit us on Facebook. Search for Chippewa Valley Master Gardeners Association

CHIPPEWA COUNTY MASTER GARDENER INFORMATION

2016 BOARD of DIRECTORS

Co-Presidents: *Sharon Bergstad (2016)*
Laura Kasdorf (2017)
 Secretary: *Sandy Kenner (2016)*
 Treasurer: *Shirley Blizek (2017)*
 Membership Director: *Mary Jo Fleming (2017)*
 Directors at Large: *Sue Crisp (2016)*
Steve Hesselberg (2016)
Joy Lancour (2016)
Sue Larson (2016)
Elaine Olsen (2016)

Elections are held each November.

CVMGA Committees

Pollinator Garden: *Mary Jo Fleming*
bingnjo@charter.net
 Think Spring Seminar: *Laura Kasdorf*
wolterkasdorf@sbcglobal.net
 (715-726-1963)
 Exhibits/Activities: *Mary Jo Fleming*
Linda Stockinger
ldstocking@aol.com
 Programming: *Laura Kasdorf*
 Bluebird Trail: *Mary Jo Fleming*

Newsletter Deadline

Information for the Master Gardener Newsletter is due by the 15th of the month, for the next month's newsletter.

UW-Extension Office Contacts, 715-726-7950

Jerry Clark, Crops & Soils Agent, jerome.clark@ces.uwex.edu
Heather Lubs, Administrative Assistant III, hubs@co.chippewa.wi.us

**Chippewa County Master Gardeners
Association
Meeting Minutes
September 12, 2016
Courthouse, Room 16
6:30 p.m.**

The September meeting of the C.V.M.G. was held at the County Courthouse. Eleven members attended the meeting: Shirley Blizek, Sue Crisp, Mary Jo Fleming, Gail Fox, Steve Hesselberg, Laura Kasdorf, Sandy Kenner, Joy Lancour, Elaine Olsen, Mary Tarbox, and Dora Wood. Advisor Jerry Clark also attended the meeting.

President Laura Kasdorf called the meeting to order.

Sue Crisp moved and Mary Jo Fleming seconded a motion that the minutes of the August 8 meeting be approved as corrected. Motion carried. Corrections: Jerry, not Laura reminded members to submit articles for the newsletter. Sharon Bergstad will also work on the by-laws.

The WIMGA Midwest Region meeting will be held September 14-17. Our club has been contacted about helping with WIMGA in 2018. Chris Crowder from Levens Hall was suggested as a possible keynote speaker for Think Spring 2017.

Shirley Blizek gave the treasurer's report. Our club received a \$40 donation from Linda Stockinger and Mary Jo Fleming. They received a gratuity from the Lake Wissota Garden Club for a program they did on Monarch butterflies, and they gifted it to our club. Nice!

Officer and Committee Report:

- Mary Jo Fleming said that the pollinator garden at the fairgrounds is looking good. She also said the Bluebird Trail needs a bit of help before winter.
- Laura and Shirley will work on a budget to be presented at the annual meeting in November.
- There will be a regular business meeting October 10 followed by preliminary planning for Think Spring 2017.

Unfinished Business:

- The new by-law recommendations will be presented at the October meeting and will be voted on at the annual meeting.
- Sandy Kenner and Sharon Bergstad will present a slate of nominees for the open board positions to be voted on at our annual meeting in November.
- Jerry Clark reported that our IRS non-profit status has been approved.

New Business:

- Think Spring.
- We will try to have Chris Crowder from Levens Hall as our keynote speaker.
- Members signed up to chair or be on various committee's for the event:
Speakers-Mary Jo Fleming
Vendors and welcome bags-Dora Wood
Venue-Sandy Kenner
Brochure and publicity- Joy Lancour
Registration-Sue Crisp
Door prize-Gail Fox

Sue Crisp was contacted about helping landscape around the new park office/visitor center at Lake Wissota State Park, which is scheduled to open December 2016.

Joy Lancour and Steve Hesselberg presented a very informative program on straw bale gardening complete with handouts.

REMINDER: Turn in your hours and annual dues.

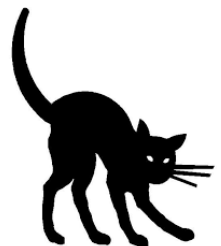
Next meeting: Monday, October 10 at the Chippewa County Courthouse.

Respectfully Submitted:

Sandy Kenner

Respectfully Submitted:

Sandy Kenner



Reminders:

Remember to turn in your volunteer hours to Jerry Clark at the Chippewa County Extension Office by October 14, 2016.

Club dues are \$12.00 and can be mailed to or dropped off at the Extension Office.

CVMGA Committees

Master Gardeners Association has a variety of committees our volunteers can participate in. Please see the descriptions below and contact the committee lead if you are interested in helping.

Pollinator Garden Committee: Help plant, label, and manage the native plant pollinator garden at Northern Wisconsin State Fairgrounds.

Think Spring Committee 2017: Help organize venue, speakers, and vendors for 2017.

Exhibits/Activities Committees: Keep our master gardener exhibits up to date and work on activities that we can use at venues such as fairs and other events where we are invited to display what we do.

Program Committee: Work with the board to set up programs and activities for CVMGA members.

Bluebird Committee: Organize a schedule for the nesting season and plan work parties to clean and repair boxes on the Old Abe Bluebird Trail.

Volunteer Opportunities

The Think Spring Seminar will be here before you know it! This annual event is scheduled for Saturday, February 18, 2017. The planning is starting and we could use your help. If you would like to volunteer some of your time helping with this event, please feel free to contact one of the following:

Speakers - Mary Jo Fleming

Vendors - Dora Wood

Registration - Shirley Blizek

Venue - Sandy Kenner/Laura Kasdorf

Door Prizes/Catalogs - Gail Fox

Publicity and Welcome Bags - Dora Wood

Brochure Content/Design - Joy Lancour and Steve Hesselberg



If anyone has anything to contribute to the monthly newsletter, please send your submission to Laura Kasdorf at wolterkasdorf@sbcglobal.net or Heather Lubs at heather.lubs@ces.uwex.edu.

Whether it be an interesting article, recipe, tips and tricks or a garden related craft we would like to make this monthly newsletter great and interesting for all.

**CHIPPEWA VALLEY
MASTER GARDENER
ASSOCIATION**

BY-LAW ~~2013~~ 2016

ARTICLE I NAME AND LOCATION

The name of the organization shall be: Chippewa Valley Master Gardener Association hereafter referred to as the Association. Its location and chief place of business shall be in the State of Wisconsin. Its mailing address shall be:

UW-Extension-Chippewa County
711 N Bridge St, Rm #13
Chippewa Falls, WI 54729

ARTICLE II PURPOSE

The purpose of this organization shall be to educate and promote environmental stewardship in collaboration with UW Extension by developing an appreciation for and understanding of horticultural practices for all Master Gardener Volunteers and residents of the Chippewa Valley and the Western District of Wisconsin without the inclusion of any purpose or intention of carrying on any business, trade, avocation or profession for profit. The educational purpose shall fall within the specified guidelines of Section 501(c)(3) of the Internal Revenue Service Code, or the corresponding section of any future federal tax code.

ARTICLE III MEMBERSHIP

Section 1...The membership of the Association shall consist of the founding members and such additional members as shall be admitted by the Board of Directors. A founding member is defined as any Master Gardener Volunteer in good standing as determined by the county of their certification as of April 30, 1999.

Section 2...Membership in the Association shall consist of the following categories:

- A. Voting Members of the Chippewa Valley Master Gardener Association
 - 1. **Certified Master Gardener Volunteers**...those persons certified by UW Extension who are in good standing of this Association. Good standing of this Association is accomplished by completing the yearly training and service required by UW Extension for maintenance of certification as a Master Gardener Volunteer as determined by the member's local association or county and after paying yearly dues.

2. **Intern Master Gardener Volunteers**...those persons who have completed the UW Extension Master Gardener Training Program but have not satisfied the service requirement for certification as of the date of the annual meeting.

3. **Emeritus (Senior) Master Gardener Volunteers** ... those persons who have been certified Master Gardener Volunteers for at least 5 years shall be allowed to maintain membership in the Association as Emeritus without having to complete the service and continuing education requirement. Emeritus Master Gardener Volunteers will be voting members of Chippewa Valley Master Gardener Association.

B. Non-voting Members

1. **Expert Gardeners**...those persons who have entered the UW Extension Training Program with the understanding that there will be no service required of them.

2. **Master Gardener Patrons**...industry and business participants who wish to support the Association through financial contributions.

3. **Inactive Master Gardeners**...those persons who have been active Master Gardeners but who have not accomplished the yearly training and service required by UW Extension as determined by the member's local association or county.

Section 3...The annual dues associated with membership shall be determined by the Board of Directors. Dues are payable to the Treasurer by the end of the calendar year.

ARTICLE IV

BOARD OF DIRECTORS

Section 1...The Board of Directors of the Association shall have all the powers and duties necessary, incident to or appropriate for the management and administration of the affairs of the association.

All powers of the association except those specifically granted or reserved to the members by law, or these by-laws, shall be vested in the Board of Directors.

Section 2...At no time shall the Board of Directors consist of less than six or more than twelve Directors. At the organizational meeting, there shall be elected from the membership body ~~Co-Presidents, a Vice-President~~ *a President Elect who will serve as President the following year*, a Secretary, a Treasurer, and a minimum of one but less than seven additional Directors. The Officers and Directors so elected shall constitute the Board of Directors of the association until the end of their term.

Section 3...Elections will be held annually. The term of officers shall be two years and Directors-at-Large will be one year. ~~One Co-President~~ **A President Elect** will be elected each year so that there is always ~~an experienced and a new president~~ **a President Elect and President in office**. The terms ending in even years will be ~~a Co-president, Vice-President and~~ Secretary. Terms ending in odd years will be ~~Co-president and~~ Treasurer. **Directors at large will be elected each year.**

Section 4...In the case of any vacancy in the Board of Directors, through death, resignation, disqualification or other cause, the remaining Directors by a majority vote of the whole thereof, may elect a successor to hold the office for the unexpired portion of the term of the Director whose place shall be vacant or until the election of his or her successor by the members at a duly called meeting whenever in its judgment the best interests of the association are served thereby.

Section 5...A majority of the Board of Directors shall constitute a quorum for the transaction of business, and a majority of the votes of such a quorum shall be sufficient to pass any measure coming before the Board.

Conduct of all meetings of the Board of Directors shall be governed by the Robert Rules of Order, Newly Revised, except when the same are in conflict with these by-laws.

On matters of policy, a mail vote shall not be sufficient except in the case of a meeting previously called wherein the meeting quorum was not met. Then the notice of the question concerned must be sent to all Directors for their vote. Each Director shall have one vote. Voting by proxy will not be permitted, where a quorum can be met.

Electronic voting by the board of Directors may occur for matters that require urgent action before the next meeting of CVMGA or its Board of Directors. Email must be to all board members with opportunity for discussion by replying to all to a single email string. A majority of the board voting yes is sufficient to pass a measure coming before the board. The President shall act as moderator of such vote and discussion.

Section 6...Regular meetings of the Board of Directors shall be held at such times and places as the Board, by resolution, shall appoint.

Special meetings may be called by the President or a majority of the Board of Directors by giving fifteen days notice to each Director.

Notice of meetings of the Board may be waived in writing, signed by all members of the Board, whether before, at, or after the time of the meeting. Attendance of a meeting of the Board at any such meeting shall constitute a waiver of notice, unless such attendance is for the purpose of protesting that the meeting was not lawfully called.

Section 7...The Board of Directors may provide for the issuance of appropriate Certificates of membership.

Section 8...The Board of Directors shall have the power to prescribe the terms and conditions for admission to membership in the association for all members admitted subsequent to the founding members.

Section 9...The Board of Directors shall keep minutes and records of all its proceedings and of committees acting under its authority. It shall at all times have available for the annual meeting of the members and special meetings thereof a list of names and addresses of the members entitled to vote at such meetings.

Section 10...The Board of Directors may accept on behalf of the association any contribution, gift, bequest or device for the general purposes or any special purpose of the association.

Section 11...The Board of Directors shall have the power and authority (1) to represent the interest of the Chippewa Valley Master Gardener Association to the Wisconsin Master Gardeners Association, (2) one Director in good standing will be elected for a three year term to represent the Chippewa Valley Master Gardeners Association on the WIMGA Board of Directors. If Director cannot fulfill the term, the Board of Directors will appoint a replacement.

Section 12...Ex-Officio members. *The Past President and the* University of Wisconsin Extension Agent(s) with horticultural responsibilities or not, will advise and help direct as ~~an~~ Ex-officio Directors at Board meetings if asked to do so. ~~This~~ *These* positions ~~does~~ not hold any voting rights.

If an Extension Agent(s) can't be secured, than a Friend of Master Gardeners may also serve as an Ex-officio Director to give advice to the Board. But, again holds no voting rights.

ARTICLE V

OFFICERS

Section 1...Officers will be nominated in October. At annual meetings or at any meeting called for that purpose, the association's Board of Directors shall elect by a majority vote of those present, a Co-President, a Vice President, a Secretary, and a Treasurer, each of whom must be a member of the association.

Section 2... Elections will be held in November. Officers elected will begin to serve in January.

Section 3...The term of office shall be two years with election of officers every year for *President Elect who moves to President in the 2nd year of her/his term. Treasurer and secretary will be elected in alternating sequence.* Terms ending in even years will be ~~Co-President, Vice-president,~~ Secretary, and all At-Large *Directors*. Terms ending in odd years will be ~~Co-president,~~ Treasurer, and all At-Large *Directors*.

Section 4... The officers of the association shall be installed at the annual meeting and can hold office for more than one term if so nominated. ~~Co-Presidents are limited to one term.~~

Section 5... Any officer may resign at any time by giving written notice to the association's Board of Directors. Such resignations shall take effect at the time specified therein, or, if no time is specified, at the time of acceptance thereof as determined by the Board of Directors.

Section 6...Any officer may be removed by the Board of Directors at any regular or special meeting of the Board at which a quorum is present whenever in its judgment the best interests of the association are served thereby. A two - thirds vote of the directors is required.

Section 7...The Board of Directors shall fill any vacancies as required, with appointment valid until the next regular election.

Section 8...The **President** ~~Co-Presidents~~ shall supervise and direct the objectives, policies, and programs of the association. ~~And They~~ shall preside at all meetings of the association and of the Board of Directors. In their absence, and if the **President Elect** ~~Vice-President~~ is not present, the Board of Directors in attendance shall appoint one of their own members to preside. The **President** ~~Co-Presidents~~ shall be **an** Ex-officio members of any and all standing or special committees.

In General, **the President** ~~Co-Presidents~~ shall have all powers and perform all duties incident to the office of President and such other powers and duties as may be prescribed by the Board of Directors from time to time.

They shall be one of the officers who may sign the checks or drafts of the organization.

They shall by virtue of their office be Chairman of the Board of Directors. It is the responsibility of the **President** ~~Co-Presidents~~ to present an annual report of the work of the Association at each annual meeting.

The President upon completion of his/her term shall serve in a non-voting, advisory capacity as Past President at board meetings until the next election.

Section 9...In the absence of **the President** ~~one Co-President~~ or in the event of his/her inability or refusal to act, the **President Elect** ~~other Co-President~~ shall perform the duties of the President and when so acting, shall have all powers of and be subject to all the restrictions upon the President. The **President Elect** ~~Vice-President~~ shall perform such duties as from time to time may be assigned by the **President** ~~Co-Presidents~~ or the Board of Directors.

The **President Elect's** ~~Vice-President's~~ duties will also include greeting new members and maintaining contact with past and present members.

Section 10...The **Secretary** shall be responsible for recording and reporting association minutes of all proceedings. The secretary will publish the minutes from the previous meeting, make them available for the newsletter, and have them approved at the next monthly meeting. The Secretary shall be responsible for recording and reporting association minutes. ~~(S)~~She/he shall keep a membership record and shall exhibit same when requested by the Board of Directors. In addition, the Secretary will keep attendance of monthly meetings and send courtesy correspondence.

In general, the Secretary shall perform all duties incident to the office of the Secretary and such other duties as from time to time may be assigned by the **President** ~~Co-President~~ or the Board of Directors.

Section 11...The **Treasurer** shall have, subject to such regulations as may be promulgated by the association or by the Board of Directors, the care and custody of the general funds, but shall not be solely responsible for permanently investing funds, securities, and assets, which shall be the responsibility, and under the direct supervision, of the Board of Directors. The Treasurer shall see that all funds and securities are deposited in such banks or other depositories as the Board of Directors of the association designates. The Treasurer shall also pay any bill that comes to him or her that is less than \$100. ~~Any~~ bill or account over that amount needs to be approved by the Board of Directors ~~at a regular meeting~~. It further stated that the Treasurer needs only one signature on any check under \$100, but requires two signatures over that amount if the Board of Directors so designates. For the protection of the association, all accounts ~~held by this association~~, should be co-signed by ~~the President or advisor~~ **a Co-President** for ease of operational function, in the case of the Treasurer's ~~death or other reason that he/she is unable~~ **inability** to perform their duties. He /she must be one of the officers who shall sign checks or drafts of the organization. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it. The Treasurer shall render at stated periods as the Board of Directors shall determine a written account of the finances of the Association and such report shall be physically affixed to the minutes. The Treasurer will be an advisory member of the Ways and Means Committee.

Section 12...The Local **Representative** shall serve as a liaison between the local association, the district director, and the state association. Duties will include keeping the local association up to date on State Association news and any other changes that would be pertinent to the association. The local representative shall be appointed by the members.

Section 13... The **Advisor** will answer questions, retrieve information, and facilitate projects and programs of the Master Gardener Association from within the Extension.

Section 14...The **Board of Directors** shall consist of the above elected officers, the ~~two~~ At-Large members, and the advisor. The Board of Directors shall meet prior to business meetings to determine future programming and give direction to the organization.

Section 15...The **At-Large** positions shall serve on the Board of Directors. Duties will be to assist the Board with decisions and program planning.

Section 16...The **Historian** shall be appointed by the members, but not serve in an official capacity. The historian will keep a scrapbook that would document the Master Gardener Association: projects, programs, activities, get-togethers, and other materials that pertain to the association.

Section 17...The **Publicist** shall be appointed by the members, but not serve in an official capacity. The publicist will notify the public of any events through various forms of media such as newspapers, flyers, and any other means of publication deemed suitable on a case by case basis.

ARTICLE VI MEETINGS OF MEMBERS

Section 1...Regular monthly association meetings will be as set by the Board. The association year runs from January to December.

Order of Business:

- A) Call to order
- B) Approval of the minutes and introduction of the new members and guests
- C) Treasurer's report
- D) Committee reports
- E) Old business
- F) New business
- G) Program
- H) Adjournment

Section 2... Separate Business Meetings will be conducted on an individual or regular basis when thought necessary by a member of the Board of Directors.

Section 3...The annual meeting of the members of the association shall be held at a time and place established by the Board of Directors, at which time the Board of Directors shall be chosen from among the members and it shall be the duty of the Secretary to give thirty days notice, in person, by email or by mail, to all members, of the annual meeting.

Section 4...At such meetings each member shall be entitled to one vote.

Section 6...The conduct of all meetings of members shall be governed by the provisions of Roberts Rule of Order, Newly Revised, except when the same are in conflict with these by-laws.

Section 7...At any meeting of the members of the association, members present shall be sufficient to constitute a quorum for the transaction of business, and a majority of the votes of such quorum shall be sufficient to elect Directors.

ARTICLE VII

FINANCES

Section 1...Funds may be solicited for the purposes previously approved by the Board of Directors. The Board shall approve only such purposes as are not in conflict with the stated purpose of the association.

Section 2... Upon Dissolution of this Association the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of this Association, distribute remaining assets to such organization or organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code at the time of dissolution. Such organizations would be divided between Chippewa County 4-H and other youth groups in horticulture.

Section 3... All contributions are to be deposited with the Treasurer; and all contributions and disbursements from the association shall be recorded by the Treasurer.

Section 4...Expenses for an accounting year shall not exceed funds available to pay them in that year. Any purchases over \$100 would have to be brought to the *Board of Directors membership* for a vote.

Section 5...The Board of Directors shall approve an itemized annual budget at each annual meeting or before hand if the Board of Directors so chooses to do so, and than present at the annual meeting the approved budget.

Section 6...An Audit report of the finances of the association shall be made annually by the audit committee at the end of each accounting year; and at such other times if any of the Board of Directors shall direct if a majority of the Board so approves.

Section 7...The fiscal year of the association shall commence January 1 and terminate on December 31.

Section 8... The annual dues rate shall be announced at the Annual Business Meeting and include the WIMGA annual fee. Dues are payable upon approval by the membership of the annual fee. Dues are payable at the November meeting.

ARTICLE VIII

PARLIAMENTARY AUTHORITY

Rules contained in the current edition of Roberts Rules of Order, Newly Revised, shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the By-laws and any special rules or order the organization may adopt.

ARTICLE IX

AMENDMENTS

These By-laws may be altered, amended, or repealed and new by-laws may be adopted by a two-thirds majority of the membership present at any association meeting if at least thirty days written notice signed by the President or Secretary is given to all members of the Association of intention to alter, amend, or repeal, or adopt new by-laws at such meeting.

ARTICLE X

PROXY VOTING

Voting by proxy is permitted to the extent permitted by the laws of the state of Wisconsin, subject to such rules and restrictions, if any, as may be imposed by the Board of Directors.

ARTICLE XI

LEGISLATIVE OR POLITICAL ACTIVITIES

No substantial part of the activities of the association shall be the carrying on of propaganda or otherwise attempting to influence legislation and the association shall not participate or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

ARTICLE XII

OPERATIONAL LIMITATIONS

Notwithstanding any other provisions of these articles, the association shall not carry on any other activities not permitted to be carried on by the association exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

~~Nov. 11, 2013~~

November 14, 2016

~~Mary Jo Fleming — (President)~~

Laura Kasdorf and Sharon Bergstad (Co-Presidents)

~~Shirley Blizek~~

Sandra Kenner

(Secretary)

Revised: ~~November 2013~~

November 2016